

e-Business Solutions



Partnership Agreement

Agreement No:

Date:

This Partnership Agreement is begin on _____ between **MVM Infotech Co. Ltd.** and _____ hereinafter referred to as the “Partners” agree as follows:

Name of Partnership Website:

Exploring Tourism	The Partner

- _____ % agreed on Complete Tour Package. Tour package includes Sightseeing, Travel Activities, Special Service, guide, transport, hotel etc (only exclude airfare)

(Mr. Ajay Kumar)
Date:

(_____)
Date:

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Our Brand and Campaign

Our worldwide Campaign refers to “Exploring Tourism” which is under MVM Infotech Pvt.. Ltd or “MVM” Brand.

Exclusive Partnership

- This is exclusive contract between MVM and local inbound partner
- We only work with one partner in each country.

Commission

- The commission will always calculate on the total sale invoice amount excluding any taxes or service charges.
- MVM will issue the due commission invoice after all the services have been completed by partner on each confirmed deal.
- We accept commission by Bank Transfer, PayPal and Western Union.
- If you are transferring the commission via PayPal/ Credit Card then partner will pay extra 5.5% on the total commission
- In case of Western Union customer will pay the transfer fee.

Please Note: This is only for EXAMPLE purpose. Commission Calculation

If our agreed commission is 20%, and you have generated \$1000/- USD invoice to customer. So our commission will be \$200/- USD nett. (Exclude any money transfer charges)

- Via Bank Transfer : \$200 USD
- Via PayPal : \$200+5% service fee = \$210 USD
- Via Western Union : \$200+5% service fee = \$210 USD

Partner Responsibilities

- **Country Website :**
 - Our Website, Domain, webhosting and all contents will be MVM property.
 - Our localize campaign logo with country name Example: “Exploring Tourism” will display be display in top header.
 - Partner contact or any information will not be displayed on our local site.

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- MVM has right to display 3rd party advertisement and affiliations on website.
 - Partners will not publish company emails, phone, hyperlinks, website, Facebook or any personal business information on our local site.
 - The partner will be responsible to add all the contents and product/services and other information on website. Partner must have any responsible staff to do this work.
 - We will provide the website back office user name and password to the partner.
 - Partner must add all the contents within given time and then partner must keep the website update with information on frequent basis
 - Website will go live after partner has finished all information on website.
 - Our contact point is our partner, so if other company in same destination is offering some unique product then partner should be able to discuss with him and list the itineraries on site.
- **Enquiry Management System:**
 - Enquiry Management System is our centralize platform, where partner and customer discuss each other.
 - Upon any new customer enquiry or customer reply, partner will get notification and then partner can start communication via our online enquiry management system.
 - Partner will reply the customer enquiry within 24 hours or before except weekend and national holidays.
 - Partner will send the quote to customer includes with our commission.
 - Partner will be communicate with customer via our system as our local office/representative.
 - Partner will not share any personal details, phone, emails, and website name during communication with customer.
 - During communication partner will write in signature your name or Exploring Tourism.
 - During upload any proposal, partner is not allowed to show his own company logo and personal information.
 - Upon receiving any enquiry, partner will communicate with customer directly and offer the quote, services, confirm the booking and accept payments with your terms.

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- Partner will keep each enquiry status up to date. Example, upon confirming the deal, partner will confirm the deal in our system.
- Partner can only disclose the information on the invoice once a customer is ready to book.

Website Content Guidelines:

1. Content should be accurate with royalty free images and with clear information
2. Partner should update the once in a month.
3. Our contents includes :
 - a. Hotels (if applicable)
 - b. Tour Package
 - c. Sightseeing
 - d. Travel Activities
 - e. Transportation
 - f. Promotions
 - g. Places to visit

**** MVM will provide user document to use our back-office system.**

Agreement Termination

- MVM has right to terminate the agreement with notice. The reasons may be as below :
 - Partner is not updating the information and contents
 - Partner is not replying the enquiries on time
 - Customer Service Complaint
 - Not disclosing the direct enquiries/business which referred by MVM
 - Breaking Trust
- Agreement could be terminated due to valid reasons immediately or one-month friendly advance notice.
- Partner will be all the commission dues immediately after termination notice.
- If the agreement is terminated, then MVM is allowed to re-use the information with next partner except testimonials. But we will always try that our new partner should update the contents as per his own business and prices.

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General Terms and Conditions

- We will focus to market the website and generate business leads from national and international market.
- We do not take any guarantee to generate numbers of enquiries. Because it will take time to setup a new website and marketing.
- MVM will review the commission on yearly basis with partner on mutual understanding.
- We aim to maintain a constant dialogue with our partners and resolve any issues promptly. If any partner is not fulfilling their obligations then this may result in their account being disabled from the Partner until any problems are rectified.
- Please note that we contact all site visitors who make an enquiry as a routine check on booking status.
- We believe the partner will add the enquiry by themselves for keeping the record if the customer has contacted directly by referring our website.
- MVM will upgrade the technical infrastructure time to time when needed.
- MVM has right to update the website contents anytime. Contents updated does not includes adding/changing in itineraries or prices, which is uploaded by partner. Content update only includes spelling mistakes, adding some general information like places to visit, updating low quality images or updating the page title/description from search engine point of view.
- If any important issue arises during partnership then both parties will discuss and find the solution by mutual understanding and update the contract.
- MVM has right to change/update technology, updating published information for service improvement purpose.